

AGENDA FOR MASS TRANSIT DEPARTMENT BOARD MEETING

Tuesday, January 5, 2021 @ 10:00 a.m.

Teleconference phone numbers: 1-915-213-4096 (Toll)

Or 1-833-664-9267 (Toll-free)

Conference ID 364-089-540#

TEMPORARY SUSPENSION OF OPEN MEETINGS LAWS DUE TO EMERGENCY

The Texas Governor temporarily suspended specified provisions of the Texas Open Meetings Act to allow telephonic or videoconference meetings and to avoid congregate settings in physical locations.

Notice is hereby given that the Mass Transit Department Board Meeting of the City of El Paso will be conducted on January 5, 2021 at 10:00 AM. Members of the public may view the meeting via the following means:

Via the City's website. <http://www.elpasotexas.gov/videos>

Via television on City15,

YouTube: <https://www.youtube.com/user/cityofelpasotx/videos>

In compliance with the requirement that the City provide two-way communication for members of the public, members of the public may communicate with Mass Transit Board members during public comment, and regarding agenda items by calling: **1-915-213-4096** or toll free: **1-833-664-9267**

At the prompt please enter the corresponding Conference ID: 364-089-540#

The public is strongly encouraged to sign up to speak on items on this agenda before the start of this meeting on the following links:

<http://www.elpasotexas.gov/municipal-clerk/meetings/city-council-meetings>

and

http://legacy.elpasotexas.gov/muni_clerk/signup_form.asp

The following members of the Mass Transit Department Board will be present via video conference:

Board Chair Oscar Leeser and Board members Peter Svarzbein, Alexandra Anello, Cassandra Hernandez, Joe Molinar, Isabel Salcido, Claudia Rodriguez, Henry Rivera, and Cissy Lizarraga

A quorum of the Mass Transit department board must participate in the meeting.

ROLL CALL

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

Members of the public may communicate with Board Members during public comment, and regarding agenda items by calling 1-915-213-4096 or toll free number 1-833-664-9267 at the prompt please enter the following conference ID: 364-089-540#

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approve the Minutes for Mass Transit Board Meeting held on December 8, 2020.

All Districts

Mass Transit, Ellen Smyth, (915) 212-3301

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. Request to excuse the following absent Board Member(s)

CONSENT AGENDA - RESOLUTIONS

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

3. That the Mass Transit Board Chairperson be authorized to sign an First Amendment to Fueling Agreement between the City of El Paso acting through the Mass Transit Board and the County of El Paso, Texas for the update of fueling locations.

Mass Transit, Ellen Smyth (915) 212-6060

REGULAR AGENDA

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. The linkage to the Strategic Plan is subsection 7.3 – Enhance regional comprehensive transportation system.

Award Summary:

Discussion and action on the award of Solicitation No. 2021-0002 ZF Proprietary Parts and Service to Harbor Diesel & Equipment, Inc dba H D Industries for an initial term of three (3) years for an estimated award of \$750,000.00. The award of this contract will allow Sun Metro to purchase parts and services for the ZF transmission in the Sun Metro fleet.

Contract Variance:

The difference in cost, based on the comparison from previous contract is as follows: A decrease of \$450,000.00, which represents a 37.5% decrease due to a decrease on transmission services needed.

Department: Mass Transit (Sun Metro) Harbor Diesel & Equipment, Inc dba H D Industries. Kent, WA
Item(s): All
Initial Term: 3 years
Option to Extend: N/A
Annual Estimated Award: \$250,000.00
Total Estimated Award: \$750,000.00 (3 years)
Account No.: 531180-60060-3215-560-P6019-P60FTA117- G60205307
Funding Source: FTA Formula 5307 Grant
District(s): All

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend that the contract be awarded as indicated to Harbor Diesel & Equipment, Inc dba H D Industries, the lowest responsive, responsible bidder.

Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181
Mass Transit, Ellen Smyth (915) 212-6060

EXECUTIVE SESSION

TEMPORARY SUSPENSION OF OPEN MEETINGS LAWS DUE TO EMERGENCY

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The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS

Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

Section 551.089 DELIBERATION REGARDING SECURITY DEVICES OR SECURITY AUDITS;
CLOSED MEETING

ADJOURN

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department 212-3301 a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY
PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/>**

POSTED THIS ___ DAY OF _____, 2020 AT ___ PM BY _____