

**AGENDA FOR MASS TRANSIT DEPARTMENT BOARD MEETING
300 N. Campbell, Council Chambers, City Hall
Tuesday, February 6, 2018 @ 10:00 a.m.**

AND

**LEGISLATIVE REVIEW MEETING OF THE WHOLE
300 N. Campbell, City Hall Main Conference Room, 2nd Floor
Monday, February 5, 2018 @ 9:00 a.m.**

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

ROLL CALL

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda

A sign-up form is available on line at <http://www.elpasotexas.gov/municipal-clerk/forms> for those who wish to sign up in advance of the meeting date. A sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by **8:00 a.m.** on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – APPROVAL OF MINUTES

Strategic Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

1. Approve the Minutes for Mass Transit Board Meeting held on January 9, 2018.

CONSENT AGENDA – EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

Strategic Goal 6: Set the Standard for Sound Governance and Fiscal Management

2. Request to excuse the following absent Board Member(s):

CONSENT AGENDA – RESOLUTIONS

Strategic Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. BOARD APPOINTMENTS

Approve the appointment of Lori Vugteveen to serve as an Alternate on the Citizens Advisory Committee (CAC) for the Mass Transit Department Board as recommended by CAC Chair, George Zavala.

Mass Transit (Sun Metro), Jay Banasiak, 212-3301

REGULAR AGENDA – PURCHASING

4. Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue purchase orders to Trapeze Software Group, Inc., the sole source provider for the OnStreet Signs for use in the Stations for the BRIO Corridors. These signs are included with all corresponding TransitMaster Software and maintenance support; for the procurement, delivery, installation and required technical services of forty-eight (48) OnStreet signs (message boards) required for the Alameda & Dyer RTS Corridor stations. This purchase is with the stipulation that that the vendor provides an updated sole source letter and affidavit each year.

Department:	Mass Transit-Sun Metro
Award to:	Trapeze Software Group, Inc. Cedar Rapids, IA
Total Estimated Award:	\$338,816.32
Account No.:	580270 60070 560 3210 PCP11MT040 GTX390009 (19) 80% 580270 28330 190 4530 PCP11MT040 (19) 20% 580270 28330 190 4530 PCP09ST0020 (29) 100%
Funding Source:	Sun Metro Grants – 2011 COs
Sole Source No:	2018-1040

This is a Sole Source purchase.

Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department 212-3301 a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

**MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY
PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/>**

POSTED THIS ____ DAY OF _____, 2017 AT ____PM BY
