

MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
February 7, 2017

A meeting of the Mass Transit Department Board was called to order at approximately 11:22 a.m. with Oscar Leeser, Chairman, presiding. The other members present were: Peter Svarzbein, Jim Tolbert, Emma Acosta, Carl Robinson, Michiel Noe, Claudia Ordaz, and Lilia Limón. Absent: Cortney Carlisle Niland.

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CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the City Council on items that are not on the City Council Agenda.

The following members of the public commented:

1. Mr. Jose Gaston Barriga
2. Mr. Steven Strumer

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CONSENT AGENDA

Motion made by Board Member Noe, seconded by Board Member Ordaz, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk {*}).

AYES: Board Chair Leeser and Board Members Svarzbein, Tolbert, Robinson, Noe, Ordaz, and Limón

NAYS: None

ABSENT: Board Member Niland

NOT PRESENT FOR THE VOTE: Board Member Acosta

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1. APPROVAL OF MINUTES

*Motion made, seconded, and unanimously carried to **APPROVE** the Minutes for Special Mass Transit Board Meeting held on January 10, 2017

ABSENT: Board Member Niland

NOT PRESENT FOR THE VOTE: Board Member Acosta

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2. REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

*Motion made, seconded, and unanimously carried to **EXCUSE, AS REVISED** the following absent Board Member Cortney Carlisle Niland.

ABSENT: Board Member Niland

NOT PRESENT FOR THE VOTE: Board Member Acosta

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3. CONSENT AGENDA - BIDS

*Motion made, seconded, and unanimously carried to **AWARD** of Solicitation No. 2017-463 (Industrial Gases and Cylinder Rental) to Syoxsa, Inc. for an initial three (3) year term estimated award of \$234,234.90.

The award is to include a two (2) year option amount of \$156,156.60 for a total five (5) year award of \$390,391.50.

ABSENT: Board Member Niland
NOT PRESENT FOR THE VOTE: Board Member Acosta

Department: Mass Transit – Sun Metro
Award to: Syoxsa, Inc.
El Paso, TX
Item(s): All
Initial Term: 3 years
Option to Extend: 2 years
Annual Estimated Award: \$78,078.30
Initial Term Estimated Award: \$234,234.90 (3 years)
Total Estimated Award: \$390,391.50 (5 years)
Account No.: 531260/560/3200/60050/P6018
Funding Source: Sun Metro Operating Funds – FTA Subsidy Inventory Purchases
District(s): All

This is a low bid, unit price contract.

Bruce D. Collins, Purchasing Director 212-1181
Jay Banasiak, Mass Transit Director 212-3301

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4. CONSENT AGENDA – RESOLUTIONS

***RESOLUTION**

BE IT RESOLVED BY THE MASS TRANSIT DEPARTMENT BOARD OF THE CITY OF EL PASO:

THAT the City Manager be authorized to sign Consent to Assignment of Contract No. 2014-061 Uniforms for Mass Transit from Premier Uniform, Inc., dba Premier Uniform & Tactical Supply to AH Enterprises, Inc., dba Premier Uniforms & Tactical Gear.

ABSENT: Board Member Niland
NOT PRESENT FOR THE VOTE: Board Member Acosta

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5. CONSENT AGENDA – PURCHASING REQUESTS

*Motion made, seconded, and unanimously carried to **APPROVE** the request that the Purchasing Director for Purchasing & Strategic Sourcing Department be authorized to exercise the City’s option to extend current Contract 2014-061 (Uniforms for Mass Transit) to AH Enterprises, Inc. dba Premier Uniform & Tactical Gear for a total estimated award of \$93,138.70 for a one (1) year term.

ABSENT: Board Member Niland
NOT PRESENT FOR THE VOTE: Board Member Acosta

Department: Mass Transit Department (Sun Metro)
Award to Vendor: AH Enterprises, Inc. dba Premier Uniform & Tactical Gear
El Paso, Texas

Item(s): Group 1
Option: 1 year
Annual Estimated Amount: \$93,138.70
Total Estimated Award: \$93,138.70
Account No.: 531180-560-3200-Various Divisions – P6017
Funding Source: Sun Metro Operating Fund – Management Service
District(s): All
This is a low bid, supplies contract.

Bruce D. Collins, Purchasing Director 212-1181
Jay Banasiak, Mass Transit Director 212-3301

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6. CONSENT AGENDA – PURCHASING REQUESTS

*Motion made, seconded, and unanimously carried to **APPROVE** the request that the Director of Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Doggett Freightliner of South Texas, LLC., a contractor under Texas Procurement and Support Services (TPASS) Contract #072-A1 for one (1) 2018 Freightliner MS 106 flatbed with TXDOT approved attenuator modifications for a total estimated award amount of \$121,490.00. The City has made the determination that purchasing from this cooperative offers the most cost-effective pricing. The participation by the City of El Paso in the TPASS cooperative was approved by Mayor and City Council on 08/19/2014.

ABSENT: Board Member Niland
NOT PRESENT FOR THE VOTE: Board Member Acosta

Department: Mass Transit (Sun Metro)
Award to: Doggett Freightliner of South Texas, LLC.
Converse, TX
Total Estimated Award: \$121,490.00 (1 unit)
Account No.: 580540-560-3210-60070- PCP09MT100
Funding Source: Sun Metro Miscellaneous Grant funds
District(s): All
Reference No.: 2017-711

This is a Cooperative, unit price contract

Bruce D. Collins, Purchasing Director 212-1181
Jay Banasiak, Mass Transit Director 212-3301

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7. REGULAR AGENDA – PURCHASING REQUESTS

*Motion made by Board Member Limón, seconded by Board Member Robinson, and unanimously carried to **APPROVE** the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Cummins Rocky Mountain, LLC., the sole factory authorized service and parts provide for Cummins Power Generation Products in West Texas, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

ABSENT: Board Member Niland
NOT PRESENT FOR THE VOTE: Board Member Acosta

Department: Mass Transit Department (Sun Metro)
Award to: Cummins Rocky Mountain, LLC.
El Paso, TX
Annual Estimated Award: \$1,000,000.00
Total Estimated Award: \$3,000,000.00 (3 years)
Account No.: 560-60050-580060-3200-P6017
Funding Source: Sun Metro Operating Funds
District(s): All
Sole Source No.: 2017-630

This is a Sole Source, requirements contract.

Bruce D. Collins, Purchasing Director 212-1181
Jay Banasiak, Mass Transit Director 212-3301

The following City staff member commented:
1. Mr. Jay Banasiak, Mass Transit Director

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8. REGULAR AGENDA – PURCHASING REQUESTS

Motion made by Board Member Limón, seconded by Board Member Ordaz, and unanimously carried to **APPROVE** the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Cummins Rocky Mountain LLC., the sole source provider for the required rebuilding service for Cummins engines used in Sun Metro buses, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

ABSENT: Board Member Niland

Department: Mass Transit – Sun Metro
Vendor: Cummins Rocky Mountain LLC.
El Paso, TX
Item(s): All
Estimated Annual Amount: \$1,000,000.00
Total Estimated Award: \$3,000,000.00 (3 Years)
Account No.: 580060-560-3200-60050-P6017
Funding Source: Sun Metro Operating Funds
District(s): All

This is a Sole Source, service contract

Bruce D. Collins, Purchasing Director 212-1181
Jay Banasiak, Mass Transit Director 212-3301

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9. REGULAR AGENDA – BIDS

Motion made by Board Member Limón, seconded by Board Member Ordaz, and unanimously carried to **APPROVE** Solicitation 2017-439 FY 2017 Bus Stop Enhancements to J.A.R. CONCRETE, INC. dba JAR Construction, Inc. for an estimated total award of \$552,480.00

NOT PRESENT FOR THE VOTE: Board Member Acosta
ABSENT: Board Member Niland

Department: Mass Transit – Sun Metro
Award to: J.A.R. CONCRETE, INC. dba JAR Construction, Inc.
El Paso, TX
Item(s): All
Initial Term: 360 Consecutive Calendar Days
Base Bid: \$552,480.00
Total Estimated Award: \$552,480.00
Account No.: 560-3210-60070-580270- PCP09MT0090
Funding Source: Federal Transportation Administration Grant TX90Y108
District(s): All

This is a Low bid, unit price contract.

Andrew Goh, City Engineer 212-1181
Jay Banasiak, Mass Transit Director 212-3301

The following City staff member commented:

1. Mr. Jay Banasiak, Mass Transit Director

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10. REGULAR AGENDA – DIRECTOR’S REPORT

Presentation of Bus Stop Shelters

Jay Banasiak, Mass Transit Director 212-3301

Mr. Jay Banasiak, Mass Transit Director, presented a PowerPoint presentation (copy on file in City Clerk’s office).

NO ACTION was taken on the item.

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Motion made by Board Member Limón, seconded by Board Member Ordaz, and unanimously carried to adjourn this meeting at 11:34 a.m.

ABSENT: Board Member Niland
NOT PRESENT FOR THE VOTE: Board Member Acosta

Approved as to content:

Jay Banasiak, Director