

**AGENDA FOR MASS TRANSIT DEPARTMENT BOARD MEETING
300 N. Campbell, Council Chambers, City Hall
Tuesday, June 11, 2019 @ 10:00 a.m.**

AND

**AGENDA REVIEW MEETING
300 N. Campbell, City Hall Main Conference Room, 2nd Floor
Monday, June 10, 2019 @ 9:00 a.m**

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

ROLL CALL

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at <http://www.elpasotexas.gov/municipal-clerk/forms> for those who wish to sign up in advance of the meeting date. A sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by **9:00 a.m.** on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – APPROVAL OF MINUTES

Goal 6: Set the Standard for Sound Governance and Fiscal Management

1. Approve the Minutes for Mass Transit Board Meeting held on May 14, 2019 and special meeting on April 30, 2019.

All Districts

Mass Transit, Jay Bansiak, (915) 212-3301

CONSENT AGENDA – REQUEST TO EXCUSE ABSENT MASS TRANSIT BOARD MEMBERS

2. **Request to excuse the following absent Board Member(s)**

CONSENT AGENDA – BOARD APPOINTMENTS

Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

3. Approve the appointment of David Valencia to serve as an Alternate on the Citizens Advisory Committee (CAC) for the Mass Transit Board as recommended by CAC Chair, Noemi Rojas.
All Districts
Mass Transit, Jay Banasiak, (915) 212-3301

CONSENT AGENDA

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. The award of Solicitation No. 2019-840 Bus Axle End Components to the following vendors by line group of items: Casa Ford, Inc. for group VI for a three (3) year initial term estimated award of \$46,457.10. The award includes the option to extend amount of \$30,971.40 for a total five (5) year estimated award amount of \$77,428.50. Mohawk Manufacturing & Supply Company for groups III and V for a three (3) year initial term estimated award of \$ 76,493.85. The award includes the option to extend amount of \$50,995.90 for a total five (5) year estimated award amount of \$127,489.75 Muncie Reclamation and Supply dba Muncie Transit Supply for Group IV for a three (3) year term estimated award of \$ 52,142.52. Neopart Transit, LLC for Group I for a three (3) year term estimated award of \$ 35,961.00. Vehicle Maintenance Program, Inc. for Group II for a three (3) year term estimated award of \$ 35,782.20. This contract will allow the Mass Transit Department (Sun Metro) to purchase axle end components that meet and/or exceed the manufacturer recommendations required to maintain the bus fleet.

CONTRACT VARIANCE:

The difference in cost, based on the comparison from previous contract is as follows: A decrease of \$151,380.54 over the three (3) year initial term, 38% decrease compared to the previous contract.

Department:	Mass Transit (Sun Metro)
Vendor 1:	Casa Ford El Paso, TX
Item(s):	Group VI
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$15,485.70
Initial Term Estimated Award:	\$46,457.10 (3 years)
Total Estimated Award:	\$77,428.50 (5 years)

Vendor 2:	Mohawk Manufacturing & Supply Company Niles, IL
Item(s):	Groups III and V
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$25,497.95
Initial Term Estimated Award:	\$76,493.85 (3 years)
Total Estimated Award:	\$127,489.75 (5 years)

Vendor 3: Muncie Reclamation and Supply Company DBA Muncie Transit
Muncie, IN
Item(s): Group IV
Initial Term: 3 years
Annual Estimated Award: \$17,380.84
Initial Term Estimated Award: \$52,142.52 (3 years)
Total Estimated Award: \$52,142.52 (3 years)

Vendor 4: Neopart Transit, LLC
Reading, PA
Item(s): Group I
Initial Term: 3 years
Annual Estimated Award: \$11,987.00
Initial Term Estimated Award: \$35,961.00 (3 years)
Total Estimated Award: \$35,961.00 (3 years)

Vendor 5: Vehicle Maintenance Program, Inc.
Boca Raton, FL
Item(s): Group II
Initial Term: 3 years
Annual Estimated Award: \$11,927.40
Initial Term Estimated Award: \$35,782.20 (3 years)
Total Estimated Award: \$35,782.20 (3 years)

Total Annual Amount: \$82,278.89 (5 vendors)
Total Initial Term Award: \$246,836.67 (3 years) (5 vendors)
Total Estimated Award: \$328,803.97 (5 years) (2 vendors)

Account No.: 560-3215-60060-531180-P6019-P60FTA117-G60185307
Funding Source: FTA Formula 5307

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) recommend award as indicated to Casa Ford, Inc., Mohawk Manufacturing & Supply Company, Muncie Reclamation and Supply Company DBA Muncie Transit Supply, Neopart Transit, LLC and Vehicle Maintenance Program, Inc. the lowest responsive, responsible bidders.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181
Mass Transit, Jay Banasiak, (915) 212-3300

5. The award of Solicitation No. 2019-811 Ford Proprietary Parts to Casa Ford, Inc. for an initial three (3) year initial term estimated award of \$159,786.72. The award includes a two (2) year option to extend amount of \$106,524.48 for a total five (5) year estimated award amount of \$266,311.20. This contract will allow the Mass Transit Department (Sun Metro) to purchase Proprietary Parts and Service to maintain and repair Ford vehicles in the Sun Metro Fleet.

CONTRACT VARIANCE:

The difference in cost, based on the comparison from previous contract is as follows: A decrease of \$65,213.28 over the three (3) year initial term, 29% decrease compared to the previous contract

Department:	Mass Transit (Sun Metro)
Vendor:	Casa Ford, Inc. El Paso, TX
Item(s):	All
Initial Term:	3 years
Option to Extend:	2 years
Annual Estimated Award:	\$53,262.24
Initial Term Estimated Award:	\$159,786.72 (3 years)
Total Estimated Award:	\$266,311.20 (5 years)
Account No.:	560-3215-60060-531180-P6019-P60FTA117-G60185307
Funding Source:	FTA Formula 5307

This is a low bid, catalog contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) recommend award as indicated to Casa Ford, Inc., the lowest responsive, responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

All Districts

Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181
Mass Transit, Jay Banasiak, (915) 212-3300

REGULAR AGENDA

Goal 7: Enhance and Sustain El Paso's Infrastructure Network

6. Discussion and action on the award of Solicitation No. 2019-906 Carrier Assemblies (Re-Bid) to the following vendors: Axletech LLC, line item 2 for a three (3) year initial term estimated award of \$114,325.44. Neopart Transit, LLC, line items 1, 3 and 4 for a three (3) year term estimated award of \$490,020.00. To purchase bus axle carrier assemblies that meet and/or exceed Federal Safety requirements. This contract will allow the Mass Transit Department (Sun Metro) to purchase carrier assemblies to be used in the maintenance and repair of passenger buses, to ensure reliability and safety of vehicles and riders.

CONTRACT VARIANCE:

The difference in cost, based on the comparison from previous contract is as follows: An increase of \$224,149.44 over the three (3) year initial term, 59% increase compared to the previous contract due to an inflation in pricing.

Department:	Mass Transit (Sun Metro)
Vendor 1:	Axletech LLC Troy, MI
Item(s):	2
Initial Term:	3 years
Annual Estimated Award:	\$38,108.48
Initial Term Estimated Award:	\$114,325.44 (3 years)
Total Estimated Award:	\$114,325.44 (3 years)

Vendor 2:	Neopart Transit, LLC Reading, PA
Item(s):	1, 3 and 4
Initial Term:	3 years
Annual Estimated Award:	\$163,340.00
Initial Term Estimated Award:	\$490,020.00 (3 years)
Total Estimated Award:	\$490,020.00 (3 years)
Total Annual Amount:	\$201,448.48 (2 vendors)
Total Initial Term Award:	\$604,345.44 (3 years)
Total Estimated Award:	\$604,345.44 (3 years)
Account No.:	560-3215-60060-531180-P6019-P60FTA117-G60185307
Funding Source:	FTA Formula 5307

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit (Sun Metro) recommend award as indicated to Axletech LLC and Neopart Transit, LLC, the lowest responsive, responsible bidders.

All Districts

Purchasing & Strategic Sourcing, Bruce D. Collins, (915) 212-1181
Mass Transit, Jay Banasiak, (915) 212-3300

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS
- Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
- Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department 212-3301 a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/>

POSTED THIS ____ DAY OF _____, 2019 AT ____ PM BY _____