

***** REVISED *****

**AGENDA FOR MASS TRANSIT DEPARTMENT BOARD MEETING
300 N. Campbell, Council Chambers, City Hall
Tuesday, July 11, 2017 @ 10:00 a.m.**

AND

**LEGISLATIVE REVIEW MEETING OF THE WHOLE
300 N. Campbell, City Hall Main Conference Room, 2nd Floor
Monday, July 10, 2017 @ 8:00 a.m.**

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

ROLL CALL

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at <http://www.elpasotexas.gov/municipal-clerk/forms> for those who wish to sign up in advance of the meeting date. A sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by **8:00 a.m.** on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – APPROVAL OF MINUTES

Strategic Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

1. Approve the Minutes for Mass Transit Board Meeting held on June 13, 2017

CONSENT AGENDA – EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

Strategic Goal 6: Set the Standard for Sound Governance and Fiscal Management

2. Request to excuse the following absent Board Member(s):

REGULAR AGENDA – RESOLUTIONS

Strategic Goal 7: Enhance and Sustain El Paso’s Infrastructure Network

3. That the Chairman be authorized to sign an Amendment No.1 to Interlocal Agreement with the Texas General Land Office (“GLO”) pursuant to Section 791.011(b)(1) of the Texas Government Code to update Exhibit (“B”) to update the gas consumption per month in MMBtu, update the information that the monthly invoices will contain, include a confidentiality clause and extend the term of the Interlocal Agreement for an additional term beginning on August 1, 2014 through July 31, 2019, with an option to extend the term for one (1) additional two-year term, which may be exercised administratively by the City Manager or Designee, subject to funding appropriated by the governing bodies of both parties.

Mass Transit Director, Jay Banasiak, 212-3301

REGULAR AGENDA – PURCHASING REQUEST

Strategic Goal No. 7: Enhance and Sustain El Paso’s Infrastructure Network

4. Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Transit Holding Inc. DBA The Aftermarket Parts Company LLC, the sole source provider of proprietary NABI and New Flyer bus components for NABI and New Flyer buses in Sun Metro’s fleet, with the stipulation that the vendor provides an updated sole source letter and affidavit each year.

Department:	Mass Transit (Sun Metro)
Award to:	Transit Holding Inc. DBA The Aftermarket Parts Company LLC Delaware, OH
Annual Estimated Award:	\$800,000.00
Total Estimated Award:	\$2,400,000.00 (3 years)
Account No.:	531180 -560 -3215 -60060 –G56016TX01-P6019
Funding Source:	Sun Metro Operating funds
District(s):	All
Sole Source No:	2017-936

This is a Sole Source, supplies Contract

*Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

5. Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Trapeze Software Group, the sole source provider for the required software maintenance for Sun Metro's various Trapeze applications, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The term is effective from September 1, 2016.

Department:	Mass Transit (Sun Metro)
Award to:	Trapeze Software Group Cedar Rapids, IA
Annual Estimated Award:	YR 1: \$ 164,029.00 YR 2: \$ 183,243.00 YR 3: \$ 190,607.00 YR 4: \$ 198,230.00 YR 5: \$ 206,159.00
Total Estimated Award:	\$ 942,268.00 (5 years)
Account No.:	522020 560 3200 60020 P6008
Funding Source:	Sun Metro Operating and Grant funds
District(s):	All
Sole Source No:	2017-766

This is a sole source, services contract.

Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related documents and agreements necessary to effectuate this award.

Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301

REGULAR AGENDA- PARATRANSIT SERVICES QUATERLY REPORT

Strategic Goal 6: Set the Standard for Sound Governance and Fiscal Management

6. Presentation and discussion on the Paratransit/LIFT Performance indicators for FY 2017 3rd QTR for period ending May 31st 2017.

Sun Metro Lift Services, Julio Perez, 212-3005
MV General Manager, Rafael Fernandez, 212-3006

REGULAR AGENDA- FIXED ROUTE QUATERLY REPORT

Strategic Goal 6: Set the Standard for Sound Governance and Fiscal Management

7. Discussion and Presentation and discussion on the Fixed Route Performance indicators for FY2017 3rd QTR for period ending May 31st 2017.

Mass Transit (Sun Metro), Jay Banasiak, 212-3301

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

- Section 551.071 CONSULTATION WITH ATTORNEY
- Section 551.072 DELIBERATION REGARDING REAL PROPERTY
- Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
- Section 551.074 PERSONNEL MATTERS
- Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
- Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department 212-3301 a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/>

POSTED THIS ____ DAY OF _____, 2017 AT ____PM BY
