

MASS TRANSIT DEPARTMENT BOARD MINUTES
CITY COUNCIL CHAMBERS
August 6, 2019

A meeting of the Mass Transit Department Board was called to order at approximately 10:02 a.m. with Dee Margo, Chairman, presiding. The other members present were: Peter Svarzbein, Alexandra Anello, Cassandra Hernandez, Sam Morgan, Isabel Salcido, Henry Rivera and Cissy Lizarraga. Absent: Claudia Ordaz Perez.

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CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the City Council on items that are not on the City Council Agenda.

The following members of the public commented:

1. Ms. Maria Flores

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CONSENT AGENDA

Motion made by Board Member Hernandez, seconded by Board Member Svarzbein, and unanimously carried to **APPROVE, AS REVISED**, all matters listed under the Consent Agenda unless otherwise noted. (Items approved, postponed, or deleted pursuant to the vote on the Consent Agenda will be shown with an asterisk {*}).

AYES: Board Members Svarzbein, Anello, Hernandez, Morgan, Salcido, Rivera, Lizarraga, and Board Chair Margo
NAYS: None
NOT PRESENT FOR THE VOTE: Board Member Ordaz Perez

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1. APPROVAL OF MINUTES

*Motion made, seconded, and unanimously carried to **APPROVE** the Minutes for Mass Transit Board Meeting held on July 9, 2019.

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2. REQUEST TO EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

NO ACTION was taken on the item.

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3.

*Motion made, seconded, and unanimously carried to **AWARD** Solicitation No. 2019-660R Physical Exams to Occupational Health Centers of the Southwest, P.A. DBA Concentra Medical Centers for An initial three (3) year term estimated award of \$153,360.00. The award is to include a two (2) year optional amount of \$102,240.00 for a total five (5) year award of \$255,600.00. This contract will provide Sun Metro with the provider for physical exams, as required in the State of Texas for CDL Drivers, to include recertification every two (2) years.

Contract Variance:

The difference in cost, based on the comparison from previous contract is as follows: an increase of \$47,628.00 over the three (3) year initial term, 45.04% increase compared to the previous contract, due to price increase.

Department: Mass Transit (Sun Metro)
Award to: Occupational Health Centers of the Southwest, P.A. DBA
Concentra Medical Centers
Addison, TX
Item(s): All
Initial Term: 3 years
Option to Extend: 2 years
Annual Estimated Award: \$51,120.00
Initial Term Estimated Award: \$153,360.00 (3 years)
Total Estimated Award: \$255,600.00 (5 years)
Account No.: 521120-60000-3200-560-P6002
Funding Source: Sun Metro Operating Funds
District(s): All

This is a Request for Qualifications, service contract.
Additionally, it is requested that the City Attorney's Office review and that the City Manager be authorized to execute any related contract documents and agreements necessary to effectuate this award.
The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Occupational Health Centers of the Southwest, P.A. DBA Concentra Medical Centers, the highest ranked proposer based on evaluation factors established for this procurement.
In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

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4.

Motion made by Board Member Hernandez, seconded by Board Member Morgan, and unanimously carried to **AUTHORIZE** the City Manager to sign a Service Agreement between the City of El Paso, Texas, WorkQuest, and Goodwill Services for the acquisition of bus interior cleaning services for the City of El Paso Mass Transit Department. The Agreement amount is limited at \$350,000.00 for the first three years and at \$240,000.00 for the additional two (2) year extension period, if exercised by the parties. Contract will allow Sun Metro to get interior bus cleaning services for its current fixed route fleet of buses and vans including all brio articulated buses.

Contract Variance:

The difference in cost, based on the comparison from previous contract is as follows: A decrease of \$257,303.64 over the three (3) year initial term, 42.43% decrease compared to the previous contract.

Department: Mass Transit (Sun Metro)
Award to: WorkQuest f/k/a TIBH Industries, Inc. and Goodwill Services
Austin, TX
Annual Estimated Amount: \$115,250.52 (year 1)
\$116,965.92 (year 2)
\$116,965.92 (year 3)
\$118,703.64 (year 4)

Total Estimated Award: \$120,497.40 (year 5)
\$588,383.40 (5 years)
Account No.: 522060-60050-3215-560-P6017-P60FTA117-G60195307
Funding Source: Formula 5307 Grant Funds
District(s): All
Sole Source No.: 2019-1037

This is a Service, Unit Price Agreement.

Exemption for services performed by blind or severely disabled persons as per Local Government Code 252.022 General Exemptions paragraph (13).

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

NOT PRESENT FOR THE VOTE: Board Member Ordaz Perez

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5.

Motion made by Board Member Morgan, seconded by Board Member Hernandez, and unanimously carried to **AWARD** Solicitation No. 2019-1041 LNG Purchase & Delivery to Applied Natural Gas Fuels, Inc. DBA Applied LNG Technologies, LLC for an initial term estimated award of \$4,616,460.00. The award is to include a two (2) year optional amount of \$3,077,640.00 for a total five (5) year award of \$7,694,100.00. This contract will allow Sun Metro to purchase LNG, needed for CNG conversion, to operate fleet based at the Union Depot facility.

Department: Mass Transit (Sun Metro)
Award to: Applied Natural Gas Fuels, Inc. DBA Applied LNG Technologies, LLC
Westlake Village, CA
Item(s): All
Initial Term: 3 years
Option to Extend: 2 years
Annual Estimated Award: \$1,538,820.00
Initial Term Estimated Award: \$4,616,460.00 (3 years)
Total Estimated Award: \$7,694,100.00 (5 years)
Account No.: 530080-60060-3200-560-P6019
Funding Source: Sun Metro Operating Fund
District(s): All

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Applied Natural Gas Fuels, Inc. DBA Applied LNG Technologies, LLC, the lowest responsive, responsible bidder.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

NOT PRESENT FOR THE VOTE: Board Member Ordaz Perez

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6.

Motion made by Board Member Hernandez, seconded by Board Member Morgan, and unanimously carried that the Director of the Purchasing & Strategic Sourcing Department be **AUTHORIZED** to issue a Purchase Order(s) to Performance Equipment of El Paso, the sole and authorized distributor for Steril-Koni Lifts. This contract will allow Sun Metro to get interchangeable portable lifts. Steril-Koni lifts are only interchangeable with same brand due to warranty and compatible functions.

Department: Mass Transit (Sun Metro)
Award to: Performance Equipment of El Paso
El Paso, TX
Total Estimated Amount: \$86,000.00
Account No.: 560-3210-60070-580150-G56016TX03
Funding Source: FTA Section 5339 Grant Funds
District(s): All
Sole Source: 2019-1051

This is a Sole Source, One Time Purchase.

NOT PRESENT FOR THE VOTE: Board member Ordaz Perez
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7.

Motion made by Board Member Hernandez, seconded by Board Member Morgan, and unanimously carried to **AWARD** Solicitation No. 2019-1133R Repair and Maintenance Services for the El Paso Streetcar Track System (Re-Bid II) to Railroad Track Construction and Maintenance, Inc. for a three (3) year initial term estimated award of \$397,800.00. The award is to include a two (2) year optional amount of \$265,700.00 for a total five (5) year award of \$663,500.00. Streetcar requires periodic track cleaning and maintenance to ensure safety, efficiency and availability of service. This contract will provide routine scheduled preventive and corrective track maintenance functions and emergency repairs.

Department: Mass Transit (Sun Metro)
Award to: Railroad Track Construction and Maintenance, Inc.
El Paso, TX
Item(s): All
Initial Term: 3 years
Option to Extend: 2 years
Annual Estimated Award: \$132,600.00
Initial Term Estimated Award: \$397,800.00 (3 years)
Total Estimated Award: \$663,500.00 (5 years)
Account No.: 522205- 531180-60080-3210-560-P60FTA300-G6019MSF
Funding Source: Sun Metro Operating Funds
District(s): All

This is a Request for Proposals, unit price contract.

The Purchasing & Strategic Sourcing and Mass Transit (Sun Metro) Departments recommend award as indicated to Railroad Track Construction and Maintenance, Inc., the sole and highest ranked proposer

based on evaluation factors established for this procurement.

In accordance with this award, the City Manager or designee is authorized to exercise future options if needed.

NOT PRESENT FOR THE VOTE: Board Member Ordaz Perez

Board Members Svarzbein and Hernandez commented.

The following City staff members commented:

1. Mr. Jay Banasiak, Mass Transit Director
2. Mr. Victor Caraveo, Purchasing & Strategic Sourcing

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Motion made by Board Member Hernandez, seconded by Board Member Morgan, and unanimously carried to adjourn this meeting at 10:09 a.m.

Approved as to content:

Jay Banasiak, Director