

**AGENDA FOR MASS TRANSIT DEPARTMENT BOARD MEETING
300 N. Campbell, Council Chambers, City Hall
Tuesday, September 5, 2017 @ 10:00 a.m.**

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

ROLL CALL

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at <http://www.elpasotexas.gov/municipal-clerk/forms> for those who wish to sign up in advance of the meeting date. A sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by **8:00 a.m.** on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – APPROVAL OF MINUTES

Strategic Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

1. Approve the Minutes for Mass Transit Board Meeting held on July 11, 2017, August 15, 2017, & August 22, 2017.

CONSENT AGENDA – EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

Strategic Goal 6: Set the Standard for Sound Governance and Fiscal Management

2. Request to excuse the following absent Board Member(s): Cissy Lizarraga

CONSENT AGENDA – BOARD APPOINTMENTS

Strategic Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

3. Approve the appointment of Rodolfo Apolinar Parra, Jr. to the Citizens Advisory Committee (CAC) for the Mass Transit Board by District 2. Representative Alexandra Anello, 202-0002

*District 2. Representative Alexandra Anello, 202-0002
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

CONSENT AGENDA - RESOLUTIONS

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

4. That the Purchasing Director is authorized to notify Green Scene, Inc. that the City is terminating the Contract No. 2017-599 for grounds maintenance services for convenience pursuant to the provisions and requirements of Section C, Paragraph 8A of the Contract Clauses due to efficiency measures. The Sun Metro Facilities Maintenance section will be providing the service. The termination shall be effective as of September 5, 2017.

Department: Mass Transit (Sun Metro)
District(s): All

*Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

CONSENT AGENDA – BIDS

Strategic Goal 7: Enhance and Sustain El Paso's Infrastructure Network

5. Request rejection of sole bid received for solicitation No. 2017-1158 Rebuilt Electrical Components – Mass Transit (Sun Metro) as recommended by Purchasing and Strategic Sourcing Department and Mass Transit – Sun Metro due to price greatly exceeding cost estimate. Solicitation will be re-bid.

District(s): All

*Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

6. The award of Solicitation No. 2017-1026 (Freon R-22 Rebid) to Airgas Refrigerants, Inc. for an initial three (3) year term estimated award of \$125,775.00. This action is necessary to allow Sun Metro maintenance the ability to purchase Freon required to maintain the bus fleet. This will assist Sun Metro in providing to the City of El Paso a dependable fleet and to the citizen's comfortable transportation.

Department: Mass Transit – Sun Metro
Award to: Airgas Refrigerants, Inc.
Long Island City, NY
Item(s): All
Initial Term: 3 years
Option to Extend: None
Annual Estimated Award: \$41,925.00
Total Estimated Award: \$125,775.00 (3 years)
Account No.: 531260-560-3200-60050-P6018
Funding Source: Sun Metro Operating Funds – FTA Subsidy
Inventory Purchases
District(s): All

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit – Sun Metro recommend award as indicated to Airgas Refrigerants, Inc., the lowest responsive, responsible bidder.

*Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

7. The award of Solicitation No. 2017-1157 (Bus Schedule Printing) to Porfirio Diaz Exit LP dba PDX Printing for an initial three (3) year term estimated award of \$354,186.00. The contract will provide printing services for bus route schedules used by riders. This award allows Sun Metro to keep schedules current and available to the public at transit terminals, transfer centers, and other locations.

Department: Mass Transit – Sun Metro
Award to: Porfirio Diaz Exit LP dba PDX Printing
El Paso, TX
Item(s): All
Initial Term: 3 years
Annual Estimated Award: \$118,062.00
Total Estimated Award: \$354,186.00 (3 years)
Account No.: 531260-560-3200-60050-P6018
Funding Source: Sun Metro Operating Funds
District(s): All

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Mass Transit – Sun Metro recommend award as indicated to Porfirio Diaz Exit LP dba PDX Printing, the lowest responsive, responsible bidder. In accordance with this award the City Manager or designee is authorized to exercise future options if needed.

*Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

REGULAR AGENDA – PURCHASING REQUEST

Strategic Goal No. 7: Enhance and Sustain El Paso’s Infrastructure Network

8. Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order to Thermo King West, Inc., the sole source provider for Thermo King parts and service for Sun Metro’s buses, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The NABI and New Flyer buses in the Sun Metro fleet were originally equipped with Thermo King HVAC systems including compressor units. This award ensures uniform equipment across the fleet and HVAC systems maintained at near original condition.

Department:	Mass Transit (Sun Metro)
Award to:	Thermo King West, Inc.
Annual Estimated Award:	\$150,000.00
Total Estimated Award:	\$450,000.00 (3 years)
Account No.:	580550 -560 -3210 -60070 -PCP09MT0100
Funding Source:	Sun Metro Operating funds
District(s):	All
Sole Source No:	2017-937

This is a Sole Source, supplies Contract.

*Purchasing & Strategic Sourcing, Bruce D. Collins, 212-1181
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

REGULAR AGENDA – OTHER BUSINESS

Strategic Goal No. 7: Enhance and Sustain El Paso’s Infrastructure Network

9. Discussion and action on the request to approve that the City of El Paso adopt the City of El Paso’s Mass Transit Department’s (Sun Metro) Federal Title VI Program.

*Mass Transit (Sun Metro), Jay Banasiak, 212-3301
Mass Transit (Sun Metro), Raul Escobedo, 212-3304*

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY
Section 551.072 DELIBERATION REGARDING REAL PROPERTY
Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS
Section 551.074 PERSONNEL MATTERS
Section 551.076 DELIBERATION REGARDING SECURITY DEVICES
Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department 212-3301 a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/>

POSTED THIS ____ DAY OF _____, 2017 AT ____PM BY
