

AGENDA FOR MASS TRANSIT DEPARTMENT BOARD MEETING
300 N. Campbell, Council Chambers, City Hall
Tuesday, November 13, 2018 @ 10:00 a.m.

After the meeting is convened, the Mass Transit Department Board shall consider the following items no sooner than the designated time, but may consider them at a later time:

ROLL CALL

*At any time during the Mass Transit Department Board meeting, the Mass Transit Department Board may meet in executive session pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss items as permitted by law.

CALL TO THE PUBLIC – PUBLIC COMMENT

This time is reserved for members of the public who would like to address the Mass Transit Department Board on items that are not on the Mass Transit Department Board Agenda.

A sign-up form is available on line at <http://www.elpasotexas.gov/municipal-clerk/forms> for those who wish to sign up in advance of the meeting date. A sign-up form is available outside the City Council Chambers at the City Clerk table for those who wish to sign up on the day of the meeting. Requests to speak must be received by **9:00 a.m.** on the date of the meeting. 30 Minutes total is allotted for speakers. Three to five minutes may be allowed for each speaker.

NOTICE TO THE PUBLIC

All matters listed under the CONSENT AGENDA, including those on the Addition to the Agenda, will be considered by Mass Transit Department Board to be routine and will be enacted by one motion unless separate discussion is requested by Board Members. Prior to the vote, members of the audience may ask questions regarding items on the consent agenda. When the vote has been taken, if an item has not been called out for separate discussion, the item has been approved. The Mass Transit Department Board may, however, reconsider any item at any time during the meeting.

CONSENT AGENDA – APPROVAL OF MINUTES

Strategic Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

1. Approve the Minutes for Mass Transit Board Meeting held on October 2, 2018 and October 30, 2018.

CONSENT AGENDA – EXCUSE ABSENT MASS TRANSIT DEPARTMENT BOARD MEMBERS

Strategic Goal 6: Set the Standard for Sound Governance and Fiscal Management

2. Request to excuse the following absent Board Member(s)

CONSENT AGENDA – BOARD APPOINTMENTS

Strategic Goal 5: Promote Transparent and Consistent Communication Amongst All Members of the Community

3. Approve the reappointment of Rebecca Hernandez to the Citizens Advisory Committee (CAC) for the Mass Transit Board by District 4.

*District 4. Representative Sam Morgan, 212-0004
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

4. Approve the reappointment of Noemi Herrera Rojas to the Citizens Advisory Committee (CAC) for the Mass Transit Board by District 7.

*District 7. Representative Henry Rivera, 212-0007
Mass Transit (Sun Metro), Jay Banasiak, 212-3301*

CONSENT AGENDA – RESOLUTIONS

STRATEGIC GOAL: NO. 7 Enhance and Sustain El Paso's Infrastructure Network

5. That the City Manager be authorized to sign a Second Agreement to Professional Services by and between the CITY OF EL PASO and ECM INTERNATIONAL, INC, a Texas Corporation, for a project known as "PROGRAM MANAGEMENT SERVICES FOR NORTHGATE TRANSFER CENTER", for Consultant to provide additional construction management services during the Construction Phase, for an additional amount not to exceed Eighteen Thousand Five Hundred Sixty and No/100 dollars (\$18,560.00), for a new total amount of Three Hundred Seventeen Thousand Three Hundred Forty Eight and No/100 dollars (\$317,348.00).

Mass Transit (Sun Metro), Jay Banasiak, 212-3301

CONSENT AGENDA

6. Discussion and action to award Solicitation No. 2019-010R El Paso Streetcar System Insurance Program to Alliant Insurance Services, Inc. for an estimated three-year amount of \$185,215.50. The award is to include one (1) option to extend the contract for one (1) year. Mass Transit (Sun Metro) will use this contract to provide insurance coverage for El Paso Streetcars.

Department:	Mass Transit (Sun Metro)
Award to Vendor:	Alliant Insurance Services, Inc.
Location:	San Diego, CA
Item(s):	All
Initial Term:	3 years
Option to Extend:	1 year option
Annual Estimated Award:	\$61,738.50
Initial Term Estimated Award:	\$185,215.50 (3 years)
Option Estimated Award:	\$61,738.50 (1 year)
Total Estimated Award:	\$246,954.50 (4 years)
Account No.:	522150-60080-P60FTA300-P6018-G6019MSF
Funding Source:	Sun Metro 5307 Operating Assistance Grant
District(s):	All

This is a Request for Proposal, service contract.

The Purchasing & Strategic Sourcing and Mass Transit – Sun Metro recommends that the contract be awarded to Alliant Insurance Services, Inc., the highest ranked offeror.

*Mass Transit (Sun Metro), Jay Banasiak, 212-3301
Bruce Collins, Purchasing and Strategic Sourcing Director 212-1181*

REGULAR AGENDA

7. That the Purchasing Director is authorized to notify Thermo King West, Inc., that the City is terminating Contract No. 2017-937 for AC Compressor Parts Replacement, for convenience pursuant to the provisions and requirements of Part 7, Paragraph 7A of the Contract Clauses, due to contract awarded amount has been exhausted, and that the termination shall be effective as of November 13, 2018.

Department: Mass Transit (Sun Metro)
Districts(s): All

*Mass Transit (Sun Metro), Jay Banasiak, 212-3301
Bruce Collins, Purchasing and Strategic Sourcing Director 212-1181*

8. Discussion and action on the request that the Director of the Purchasing & Strategic Sourcing Department be authorized to issue a Purchase Order(s) to Thermo King West, Inc., the sole and authorized distributor for the Thermo King Parts, with the stipulation that the vendor provides an updated sole source letter and affidavit each year. The NABI and New Flyer buses in the Sun Metro fleet were originally equipped with Thermo King HVAC systems including OEM Thermo King Compressor units. Thermo King remanufactured parts are completed with Thermo King parts to Thermo King OEM standards.

Department: Mass Transit (Sun Metro)
Award to: Thermo King West, Inc.
Bloomington, MN
Annual Estimated Amount: \$300,000.00
Total Estimated Award: \$900,000.00 (3 years)
Account No.: 531180-60060-3215-560-G60175307-P60FTA117-P6019
Funding Source: Sun Metro Operations
District(s): All
Sole Source No.: 2019-384

This is a Sole Source, Service contract.

*Mass Transit (Sun Metro), Jay Banasiak, 212-3301
Bruce Collins, Purchasing and Strategic Sourcing Director 212-1181*

9. Discussion and action on the award of Solicitation No. 2018-1537 Additional Bus Bays at Mission Valley Transfer Center to BLACK STALLION CONTRACTORS INC. for an initial term estimated award of \$856,744.62. This project will provide improvements to the existing Mission Valley Transfer Center, which include two additional bus bays, on-street signs, electrical, pedestrian path/crossings and landscaping. The installation of three (3) canopies, construction of pavement replacement of the southern bus entrance and construction of pavement replacement to include installation of angle curb. It will also include the installation of perimeter wall matching existing; provide all necessary prep work for camera installation by Sun Metro and for real time display and the installation of benches.

Department: Capital Improvement
Award to: BLACK STALLION CONTRACTORS INC.
El Paso, TX
Item(s): Base Bid, Option 1
Initial Term: 150 Consecutive Calendar Days
Base Bid: \$828,477.62
Option 1: \$28,267.00
Total Estimated Award: \$856,744.62
Account No.: 190 – 4530 – 28330 – 580270– PCP09ST0020

Funding Source: 2011 Transportation Certificates of Obligation
District(s): 6

This is a low bid, unit price contract.

The Purchasing & Strategic Sourcing Department and Capital Improvement recommend to award as indicated to BLACK STALLION CONTRACTORS INC., the lowest responsive, responsible bidder, and that Veliz Company, LLC be deemed non-responsive due to not providing unit pricing.

It is requested that the City Manager be authorized to establish the funding sources and make any necessary budget transfers and execute any and all documents necessary for execution of this award. Work under this unit price contract is only an estimated value and will be ordered, performed, invoiced, and paid by measured quantity. The actual cost of this contract may be higher or lower than the total estimated value and will be the sum total of unit prices at the end of the contract term.

As a part of this award, upon the review of the City Attorney, the City Engineer may without further authorization from City Council approve contract changes which are necessary for proper execution of the work and carrying out the intent of the project, which are in accordance with applicable law, do not make changes to the prices and are within the appropriate budget.

Mass Transit (Sun Metro), Jay Banasiak, 212-3301

Bruce Collins, Purchasing and Strategic Sourcing Director 212-1181

10. Presentation and discussion on the Paratransit/LIFT Performance Indicators for FY2018 4TH QTR for period ending August 31, 2018.

MV General Manager, Rafael Fernandez, 212-3006

Sun Metro LIFT Services, Julio Perez, 212-3005

11. Presentation and discussion on the Fixed Route Performance Indicators for FY2018 4TH QTR for period ending August 31, 2018.

Jay Banasiak, Mass Transit Director 212-3301

EXECUTIVE SESSION

The Mass Transit Department Board of the City of El Paso may retire into **EXECUTIVE SESSION** pursuant to Section 3.5A of the El Paso City Charter and the Texas Government Code, Chapter 551, Subchapter D, to discuss any of the following: (The items listed below are matters of the sort routinely discussed in Executive Session, but the Mass Transit Department Board of the City of El Paso may move to Executive Session any of the items on this agenda, consistent with the terms of the Open Meetings Act.) The Mass Transit Department Board will return to open session to take any final action and may also, at any time during the meeting, bring forward any of the following items for public discussion, as appropriate.

Section 551.071 CONSULTATION WITH ATTORNEY

Section 551.072 DELIBERATION REGARDING REAL PROPERTY

Section 551.073 DELIBERATION REGARDING PROSPECTIVE GIFTS

Section 551.074 PERSONNEL MATTERS

Section 551.076 DELIBERATION REGARDING SECURITY DEVICES

Section 551.087 DELIBERATIONS REGARDING ECONOMIC DEVELOPMENT

NOTICE TO THE PUBLIC:

Sign Language interpreters will be provided for this meeting upon request. Requests must be made to the Mass Transit Department 212-3301 a minimum of 24 hours prior to the posted date and time of this meeting. Copies of this agenda will be provided in Braille, large print, or audiotape upon requests made a minimum of 48 hours prior to the date and time of the meeting.

Hearing Assistance Devices are available upon request.

MASS TRANSIT BOARD AGENDAS ARE PLACED ON THE INTERNET THE THURSDAY PRIOR TO EACH MEETING AT THE FOLLOWING ADDRESS: <http://www.sunmetro.net/>

POSTED THIS ___ DAY OF _____, 2018 AT ___ PM BY _____