

CITY OF EL PASO, TEXAS
AGENDA ITEM
DEPARTMENT HEAD'S SUMMARY FORM

DEPARTMENT: Mass Transit (Sun Metro)
AGENDA DATE: November 13, 2018
CONTACT PERSON/PHONE: Jay Banasiak, Mass Transit Dept., Director (915) 212-3300
Bruce D. Collins, Purchasing Director, 915-212-1181
DISTRICT(S) AFFECTED: All
STRATEGIC GOAL: NO. 7: Enhance and Sustain El Paso's Infrastructure Network

SUBJECT:

Discussion and action to award Solicitation number 2019-010R El Paso Streetcar System Insurance Program to Alliant Insurance Services, Inc., for an estimated amount of \$61,738.50 and a three year total of \$185,215.50. The award will provide liability coverage for the system + property damage coverage for the three (3) pending units.

BACKGROUND / DISCUSSION:

Most of the infrastructure such as facility, poles, overhead system and track are covered by Sun Metro's facility and property insurance policy. The Alliant policy will provide liability coverage and property damage coverage for the three (3) streetcar units not yet accepted. Next year, the initial 3 units will also be added to this policy.

SELECTION SUMMARY:

Solicitation was advertised on September 11, 2018 and September 18, 2018. The solicitation was posted on City website on September 11, 2018. The email (Purmail) notification was sent out on September 13, 2018. There were twenty-two (22) views. Five (5) bidders were solicited and two (2) were local bidders. Two (2) proposals were received from out of town vendors. An Inadequate Competition Survey was conducted.

CONTRACT VARIANCE PREVIOUS CONTRACT:

N/A

PROTEST

No protest received for this requirement.

COUNCIL REPRESENTATIVE BRIEFING:

Was a briefing provided? Yes or No

PRIOR COUNCIL ACTION:

N/A

AMOUNT AND SOURCE OF FUNDING:

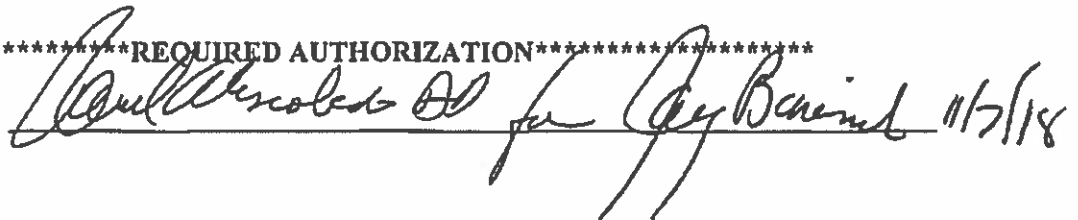
Department: Mass Transit Department (Sun Metro)
Amount: \$185,215.50
Accounting: 522150 60080 P60FTA300 P6018 G6019MSF
Funding Source: Sun Metro 5307 Operating Assistance Grant

BOARD / COMMISSION ACTION:

N/A

*****REQUIRED AUTHORIZATION*****

DEPARTMENT HEAD:

 11/7/18

**MTB PROJECT FORM
(LOW BID)**

*******POSTING LANGUAGE BELOW*******

Please place the following item on the **CONSENT** agenda for the Mass Transit Board Meeting of **NOVEMBER 13, 2018**.

Strategic Goal #7: Enhance and Sustain El Paso’s Infrastructure Network

The award of Solicitation No. 2019-010R El Paso Streetcar System Insurance Program to Alliant Insurance Services, Inc. for an estimated amount of \$185,215.50. The award is to include one (1) option to extend the contract for one (1) year. Mass Transit (Sun Metro) will use this contract to provide insurance coverage for El Paso Streetcars.

| | |
|-------------------------------|---|
| Department: | Mass Transit (Sun Metro) |
| Award to Vendor: | Alliant Insurance Services, Inc. |
| Location: | San Diego, CA |
| Item(s): | All |
| Initial Term: | 3 years |
| Option to Extend: | 1 year option |
| Annual Estimated Award: | \$61,738.50 |
| Initial Term Estimated Award: | \$185,215.50 (3 years) |
| Option Estimated Award: | \$61,738.50 (1 year) |
| Total Estimated Award: | \$246,954.50 (4 years) |
| Account No.: | 522150-60080-P60FTA300-P6018-G6019MSF |
| Funding Source: | Sun Metro 5307 Operating Assistance Grant |

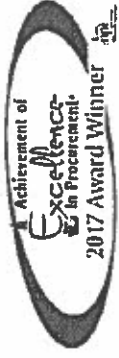
This is a Request for Proposal, service contract.

The Purchasing & Strategic Sourcing and Mass Transit – Sun Metro recommends that the contract be awarded to Alliant Insurance Services, Inc., the highest ranked offeror.

*******ADDITIONAL INFO BELOW*******



**CITY OF EL PASO
REQUEST FOR PROPOSAL BID TABULATION FORM**



Bid Opening Date: OCTOBER 10, 2018

Solicitation #: 2019-010R

Project Name: EL PASO STREETCAR SYSTEM INSURANCE PROGRAM

Department: MASS TRANSIT (SUN METRO)

| BIDDER'S NAME: | LOCATION: | AMENDMENT(S) ACKNOWLEDGED: |
|---|---------------|-------------------------------|
| ALLIANT INSURANCE SERVICES, INC. | SAN DIEGO, CA | YES |
| USI SOUTHWEST, INC. | EL PASO, TX | YES |
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| RFQs SOLICITED: 5 LOCAL RFQs SOLICITED: 2 RFQs RECEIVED: 2 LOCAL RFQs RECEIVED: 1 NO BIDS: 0 | | |

NOTE: The information contained in this RFQ tabulation is for information only and does not constitute actual award/execution of contract.

Approved: 10/20/18

Date: NG

**2019-010R El Paso Streetcar System Insurance Program
Bidders List**

Delia Kerrick
Hub International
201 E. Main Drive, Suite 800
El Paso, TX 79901

Jim Brundage
Wells Fargo Insurance Services
2505 E. Missouri Ave.
El Paso, TX 79903

Key & Piskuran Ins Agency
c/o Mike Bateman
Higginbotham Insurance
500 W. 13th Street
Ft. Worth, TX 76102

Clifford Hansen
Insurance of the San Juans
135 W. Colorado Avenue,
Suite 2E
Telluride, CO 81435-3541

Higginbotham Insurance
500 W. 13th Street
Ft. Worth, TX 76102